



# Schools Uniting Neighborhoods School / Business Partnerships

## Partnership Worksheet

### PART 1: THE PARTNERS

PARTNER CONTACT INFORMATION	
THE BUSINESS	THE SCHOOL
Main Contact:  <b>Name</b> Title Address  Phone Email	Main Contact:  <b>Name</b> Title Address  Phone Email
Other Contacts:  <b>Name</b> Title Address  Phone Email	Other Contacts:  <b>Name</b> Title Address  Phone Email

### PART 2: PARTNER STRENGTHS, INTERESTS, AND ISSUES TO CONSIDER

STRENGTHS AND RESOURCES <i>“What do we each bring that will contribute to the success of the partnership?”</i>	
THE BUSINESS	THE SCHOOL
<ul style="list-style-type: none"> <li>▪</li> <li>▪</li> <li>▪</li> <li>▪</li> </ul>	<ul style="list-style-type: none"> <li>▪</li> <li>▪</li> <li>▪</li> <li>▪</li> </ul>

**PARTNER INTERESTS**

*“What would we like to gain from this partnership?”*

THE BUSINESS	THE SCHOOL
<ul style="list-style-type: none"><li>▪</li><li>▪</li><li>▪</li><li>▪</li></ul>	<ul style="list-style-type: none"><li>▪</li><li>▪</li><li>▪</li><li>▪</li></ul>

**ISSUES TO CONSIDER**

*“What criteria do we need to meet when designing partnership projects?”*

THE BUSINESS	THE SCHOOL
<ul style="list-style-type: none"><li>▪</li><li>▪</li><li>▪</li><li>▪</li></ul>	<ul style="list-style-type: none"><li>▪</li><li>▪</li><li>▪</li><li>▪</li></ul>

**SHARED ISSUES**

<ul style="list-style-type: none"><li>▪</li><li>▪</li><li>▪</li><li>▪</li></ul>
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**EVALUATION CRITERIA**

*“How will we know if our goals are being met?”*

THE BUSINESS	THE SCHOOL
<ul style="list-style-type: none"><li>▪</li><li>▪</li><li>▪</li><li>▪</li></ul>	<ul style="list-style-type: none"><li>▪</li><li>▪</li><li>▪</li><li>▪</li></ul>

**PART 3: PROJECT PLANNING**

IDEA LIST
<ul style="list-style-type: none"><li>▪</li><li>▪</li><li>▪</li><li>▪</li><li>▪</li><li>▪</li><li>▪</li><li>▪</li><li>▪</li></ul>

**NOTE:** Once a list has been generated, partners can use the criteria identified in Part 2 to identify priority projects. Project worksheets can help partners identify tasks, timelines, and responsible staff.